Williamsburg Community School District

Policy Guides

SECTION: PROGRAMS

TITLE: EXEMPTION FROM

INSTRUCTION

ADOPTED: 11/18/94

REVISED: 4/19/05

105.2. EXEMPTION FROM INSTRUCTION

1. Authority Title 22 Sec. 4.4, 11.7 The Board adopts this policy to ensure that parents/guardians have the right to have their children excused from specific instruction that conflicts with their religious beliefs.

2. Guidelines

The rights granted by this policy are granted to parents/guardians of students enrolled in this district when the students are under the age of eighteen (18) and to the students themselves when the student is eighteen (18) or over.

The district shall excuse any student from specific instruction, subject to the following conditions:

- 1. To assist the school district in ensuring that the student is excused from the correct specific instruction, the request must be made in writing and must detail the specific instruction from which the student is to be excused.
- 2. The written request to be excused shall be sent by the parent/guardian or student to the building principal.

One (1) copy of the request shall be retained in the student's permanent school records, **one** (1) copy kept by the school principal, and **one** (1) copy submitted to the teacher from whose instruction the student is to be excused.

3. It shall not be the responsibility of the district or any of its employees to ensure that the student exercises his/her right to be excused in accordance with a parental request. **It shall be** the responsibility of the student to request permission to leave class when the specific instruction objected to is presented.

When the student seeks to be excused, the teacher shall excuse the student if the teacher or principal has a copy of the written request and the written request adequately describes the specific instruction.

4. The written request must contain a statement that the specific instruction described conflicts with the religious beliefs of the student or of the parents/guardians.

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